

# **QUICK REFERENCE GUIDE**

# **NURIT 8020/8000 RETAIL**

**Customer Service: 800-201-0461** 

24-Hour Technical Support: 800-632-1888

CREDIT CARD PURCHASE	
TERMINAL DISPLAY	ACTION
CreditSale Account	Swipe card or manually enter credit card number. Press <b>ENTER</b> .
Exp. Date	If card number is manually entered, enter expiration.
CreditSale Amount	Enter amount of sale (no need to press decimal).
Card Present?	Confirm whether card is present.
Dialing, Processing, Approved	Terminal returns to original prompt, "CreditSale Account".

CREDIT CARD SALE (WITH AVS OPTION)	
TERMINAL DISPLAY	ACTION
CreditSale Account	Swipe card or manually enter credit card number. Press <b>ENTER</b> .
CreditSale Amount	Enter amount of sale (no need to press decimal).
Enter Zip Code	Enter customerís zip code (billing address).
P.O.B. Or House #	Enter number of address only.
Dialing, Processing, Approved	Terminal returns to original prompt, "CreditSale Account".

CREDIT CARD RETURN	
TERMINAL DISPLAY	ACTION
CreditSale Account	Press the UP ARROW key three times.
CreditReturn Account	Swipe the credit card, or manually key in the account number, then press <b>ENTER</b> .
CreditReturn Amount	Enter amount of return (no need to press decimal), then press ENTER.
Enter Auth. No	Type in authorization code on the original sale receipt, then press <b>ENTER</b> .
Dialing, Processing, Approved	Terminal returns to original prompt, "CreditSale Account".

Function used for return of goods/services for credit to cardholder's Visa/Mastercard, Discover Network or American Express account.

VOID SALE	
TERMINAL DISPLAY	ACTION
CreditSale Account	Press the UP ARROW key four times. Press the UP ARROW key again to void returns and press the UP ARROW key one more time to void force transactions.
CreditVoid/Sale Account	Swipe the credit card, or manually key in the account number, then press ENTER.
CreditVoid/Sale Amount	Enter the amount of the void (no need to press decimal), then press <b>ENTER</b> .
Approved Off Line	Terminal returns to original prompt, "CreditSale Account".
Function used for voiding a trans once the Close Batch procedure	action in an open batch. This function cannot be performed has been performed.

FORCED CREDIT CARD SALE	
TERMINAL DISPLAY	ACTION
CreditSale Account	Press the UP ARROW key one time.
CreditForced Account	Swipe the credit card or manually key in the account number, then press <b>ENTER</b> .
Exp. Date	**Enter card expiration date.
CreditForced Amount	Enter amount of sale (no need to press decimal).
Enter Auth. No	Enter authorization number.
Approved Off Line	Tear slip and have customer sign receipt.

<sup>\*\*</sup>Prompted if card number is manually entered

BATCHING/SETTLEMENT	
TERMINAL DISPLAY	ACTION
CreditSale Account	Press the <b>F</b> key followed by the number <b>2</b> to select batch on the menu.
Choose Host: 1. All	Make selection by pressing <b>ENTER</b> .
Dialing, 18005559999	Terminal will print detailed batch report.

TERMINAL DISPLAY	ACTION
CreditSale Account	Press the ALPHA/COPY key.
Enter Password	Enter terminal password and press <b>ENTER</b> .
1. Last Cust Rcpt 2. Any Receipt	Select 1 for Last Receipt or 2 for Any Receipt
2. Credit 3. Debit	Select transaction type.
Transaction #?	Enter transaction number and press <b>ENTER</b> .

### SWITCHING COMMUNICATION BETWEEN LINE/RADIO

By default, the terminal will try to process transactions using wireless service. If wireless service is unavailable, the terminal will check for a phone line to use. Only do the following if you want the terminal to dial using only the phone.

TERMINAL DISPLAY	ACTION
CreditSale Account	Press the <b>MENU</b> key.
Menu Screen: 2. Reports 3. Merch. Params	Scroll down using the <b>FORCED</b> key until you reach "8. Comunication", then press <b>ENTER</b> .
Comm Menu: 1. Line Parm 2. Main Comm	Scroll down using the <b>FORCED</b> key until you reach "2. Main Comm", then press <b>ENTER</b> .
Main Comm: 1. Line 2. Wireless	Scroll/highlight the option you want using the <b>FORCED</b> or <b>RETURN</b> keys or press the corresponding number which would be <b>1</b> or <b>2</b> in this case.
1. Line Parm 2. Main Comm	Press <b>MENU</b> twice.
CreditSale Account	Terminal returns to original prompt, "CreditSale Account".

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BATCH REPORT	
TERMINAL DISPLAY	ACTION
CreditSale Account	Press <b>Function</b> key.
Function Menu 1. Report 2. Batch	Press 1.
Enter Password	Enter terminal password 32105203.
CreditSale Account	The terminal will now print out a batch report.
Enter Password	<u>'</u>

#### IMPORTANT "VoIP" NOTICE

ONLY IP CREDIT CARD TERMINALS ARE ABLE TO SUPPORT "VOICE OVER IP" (VoIP). DIAL-UP TERMINALS WILL NOT WORK WITH VOIP SINCE THEY REQUIRE A LANDLINE.

Changes made to your telephone system, such as converting to digital telephone service or Voice Over Internet Protocol (VoIP), can adversely affect the ability of your credit card terminal to function properly. Dial-up terminals do not work though VoIP. You must use a landline for dial-up terminals to function properly. If a dual communication terminal is present, a router must be used in conjunction with a DSL/cable modem to obtain a high speed connection.

If you plan on making any changes to the telephone system at the location where your terminal is used or if you have any questions in regards to your current terminal's capabilities, please contact technical support at 800-632-1888.