HARBORTOUCH

NURIT 8500X

SUPPLY & ORDERING SYSTEM

Customer Service: 800-201-0461
24-Hour Technical Support: 800-632-1888

REQUEST TECHNICAL SUPPORT OR CUSTOMER SERVICE ASSISTANCE

TERMINAL DISPLAY	ACTION
Press any key or swipe card ----→	Press **ENTER** key.
CHOOSE ACTION: CREDIT REPORT DEBIT HELP GIFT CARD MORE	Choose option for **HELP**.
NURIT SOS ORDER HELP SERVICE	Using the up and down arrows on right of pad, highlight the **HELP** option and press **ENTER**.
NURIT SOS CUST SERVICE TECH SERVICE	Using the arrow, choose which department you are requesting for a service call and press **ENTER**.
ENTER PHONE	*Enter the phone number that you wish to be called back on and press the **ENTER** key.

*Terminal will then dial out and a representative will be in contact at number provided shortly.

*To return to main menu, press the **MENU** key 2 times.*

NURIT 8500X

SUPPLY & ORDERING SYSTEM

IMS MEMBERSHIP SUPPLY ORDER INITIAL SETUP

TERMINAL DISPLAY	ACTION
Press any key or swipe card ----→	Press **ENTER** key.
CHOOSE ACTION: CREDIT REPORT DEBIT HELP GIFT CARD MORE	Choose option for **HELP**.
NURIT SOS ORDER HELP SERVICE	Using the up and down arrows on right of pad, highlight the **ORDER** option and press **ENTER**.
NURIT SOS SUPPLY PROGRAM ORDER PROGRAM	Choose option for **SUPPLY PROGRAM**, and press **ENTER**.
NURIT SOS INFO ORDER	Using the **UP** and **DOWN** arrows on the right side of the keypad, highlight the order option and press the **ENTER** key.
DELIVERY	*By default with the IMS Program, free ground shipping is included. If you wish to have quicker delivery, use the UP and DOWN keys on the right side of the keypad to choose your preferred shipping method. If you wish to continue with Free Ground, select the Standard Shipping method (ignore shipping cost and no charge will be assessed when shipped). Press **ENTER** key on method of choice. *Free ground is included with membership. If you choose to have your order shipped via another method, additional charges will be incurred.

HARBORTOUCH

IMS MEMBERSHIP SUPPLY ORDER INITIAL SETUP (continued)

TERMINAL DISPLAY   **ACTION**
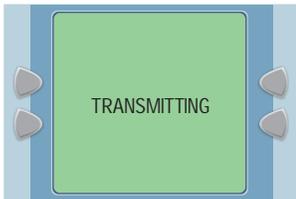
TERMINAL DISPLAY	ACTION
TRANSMITTING	Your order will now be sent to us to be processed. A receipt will print verifying acceptance.

*To return to main menu, press the **MENU** key 2 times.*

PLACING A SUPPLY ORDER WITHOUT IMS MEMBERSHIP

TERMINAL DISPLAY   **ACTION**

TERMINAL DISPLAY	ACTION
Press any key or swipe card ----→	Press **ENTER** key.
CHOOSE ACTION: CREDIT / REPORT / DEBIT / HELP / GIFT CARD / MORE	Choose option for **HELP**.
NURIT SOS ORDER HELP SERVICE	Using the up and down arrows on right of pad, highlight the **ORDER** option and press **ENTER**.
NURIT SOS SUPPLY PROGRAM ORDER PROGRAM	Choose option for ORDER PROGRAM, and press **ENTER**.

NURIT 8500X

SUPPLY & ORDERING SYSTEM

PLACING A SUPPLY ORDER WITHOUT IMS MEMBERSHIP (continued)

TERMINAL DISPLAY	ACTION
NURIT SOS ITEMS SEND REVIEW CLEAR INFO	Using the **UP** and **DOWN** arrows on the right, highlight the "items" option and press **ENTER** key.
ITEMS FOR 8500	Press **ENTER** key.
ITEMS fULL CASE HALF CASE	Using the **UP** and **DOWN** arrows on right side of the keypad, highlight item requested and press **ENTER**.
ENTER QUANTITY	Using the number pad, enter the quantity of supplies and press **ENTER**.
ITEMS fULL CASE HALF CASE	On the right, you will see the quantity chosen. If this is correct, press the **CANCEL/MENU** key two times.
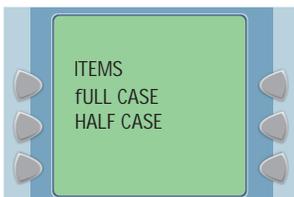
NURIT 8500X

SUPPLY & ORDERING SYSTEM

PLACING A SUPPLY ORDER WITHOUT IMS MEMBERSHIP (continued)

TERMINAL DISPLAY

ACTION

NURIT SOS ITEMS SEND REVIEW CLEAR INFO	At this point, any of the following options can be performed. If you are comfortable with your order, select the **SEND** option. *SEND - choose this option to select shipping method and submit your order for processing. REVIEW - will display price and quantity of your order minus shipping and taxes. CLEAR - this option will clear your order. INFO - will provide a short description of this feature.
TRANSMITTING	Your order will now be sent to us for processing. A receipt will print verifying acceptance.

*After choosing this option, a receipt will print with a brief overview of your order, asking to confirm order. After confirmation, choose your shipping method via arrows on right and pressing **ENTER** key on shipping method. You will be prompted for a "callback yes or no". Make selection. If callback is requested, a representative will call you to answer questions about your order.

*To return to main menu, press the **MENU** key 2 times.*