

HYPERCOM T7 SERIES - LODGING

Customer Service: 800-201-0461 Option "2"
24-Hour Technical Support: 800-632-1888

CHECK IN

TERMINAL DISPLAY	ACTION
[Date] [Time] SWIPE CUSTOMER CARD	Swipe card or key in the account number and press ENTER .
[CardType] CHECK-IN EXPIRATION DATE MMYX XXXXXXXXXXXXXXXX=XXXX	Key in the expiration date and press ENTER . Press ENTER if account number and expiration date are correct. Press NO to cancel transaction.
ENTER LAST 4 NO. OF CUSTOMER CARD	Key in the last 4 digits of card number and press ENTER .
[CardType] CHECK-IN TAKE IMPRINT OF CARD	Imprint card and press ENTER .
DUPLICATE ACCT. ADD? YES OR NO?	Press YES to process transaction. Press NO to cancel transaction.
DUPLICATE ACCT. ENTER PASSWORD	Key in the password and press ENTER .
[CardType] CHECK-IN ENTER CLERK NUMBER	Key in the clerk number and press ENTER .
[CardType] CHECK-IN SIGN ON? Y OR N	Press YES to add a new clerk to clerk table.
[CardType] CHECK-IN V CODE FROM CARD	Key in the 3 or 4-digit of credit card and press ENTER , or press ENTER to bypass.
V CODE 0=NOT PRESENT 2=ILLEGIBLE 9=ABSENT	Key in the option if applicable and press ENTER .
[CardType] CHECK-IN AMOUNT \$x.xx	Key in the amount and press ENTER .
[CardType] CHECK-IN CHECK IN DATE:	Key in the check-in date (MMDDYY) or press ENTER to accept the current date.
[CardType] CHECK-IN CHECK OUT DATE:	Key in the check-out date (MMDDYY) or press ENTER to accept the current date.
[CardType] CHECK-IN ENTER ROOM RATE	Key in the room rate amount and press ENTER .
ENTER LENGTH OF STAY	Key in the number of days or press ENTER to accept the default of 1.
TOTAL \$x.xx CORRECT? YES OR NO	Press YES if total amount is correct.
ENTER ROOM NUMBER	Key in the room number and press ENTER or press ENTER to bypass.
[CardType] CHECK-IN ENTER CUST REF #	Key in the customer reference number and press ENTER or press ENTER to bypass.
[CardType] CHECK-IN ENTER INVOICE NUMBER	Key in the invoice number and press ENTER or press ENTER to bypass.

CHECK IN (continued)

TERMINAL DISPLAY	ACTION
ENTER FOLIO NUMBER	Key in the folio number and press ENTER or press ENTER to bypass.
PRINTING, WAIT PLEASE WAIT	No action.
[CardType] CHECK-IN PROCESSING NOW	No action.
[CardType] CHECK-IN APPROVAL XXXXXX	No action.
PRT CUSTOMER RECEIPT CORRECT? YES OR NO	Press YES to print customer copy. Press NO to print only the merchant copy.

CHECK OUT

TERMINAL DISPLAY	ACTION
[Date] [Time] SWIPE CUSTOMER CARD	Press CHECK OUT .
1=INV 3=FOLIO 2=ROOM	Select method for check out and press ENTER .
ENTER INVOICE NUMBER	Key in the invoice number and press ENTER .
ENTER ROOM NUMBER	Key in the room number and press ENTER .
ENTER FOLIO NUMBER	Key in the folio number and press ENTER .
[CardType] CHK-OUT ENTER CLERK NUMBER	Key in the clerk number and press ENTER or press ENTER to bypass.
[CardType] CHK-OUT SIGN-ON? Y OR N	Press YES to add a new clerk or clerk table.
[CardType] CHK-OUT CHECK OUT DATE:	Key in the check-in date (MMDDYY) or press ENTER to accept the current date.
[CardType] CHK-OUT AMOUNT \$x.xx	Key in the amount and press ENTER .
0=SAME 1=NEW 2=DEBIT 3=GFTCRD	Select 0 for same card. Select 1 for new card and refer to the sale transaction. Select 2 for debit and refer to the debit transaction Select 3 for gift card and refer to the redemption transaction Press <--- for more options
4=CASH 5=CHECK	Press 4 for cash Press 5 for a check transaction

*SHADED SECTIONS ARE OPTIONAL OR CONDITIONAL PROMPTS.



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CHECK OUT (continued)

TERMINAL DISPLAY	ACTION
[CardType] CHK-OUT APPROVAL XXXXXX	No action.
PRT CUSTOMER RECEIPT CORRECT? YES OR NO	Press YES to print customer receipt. Press NO to print only the merchant copy.

REAUTH

TERMINAL DISPLAY	ACTION
[Date] [Time] SWIPE CUSTOMER CARD	Press REAUTH .
1=INV 3=FOLIO 2=ROOM	Select method for check out and press ENTER .
ENTER INVOICE NUMBER	Key in the invoice number and press ENTER .
ENTER ROOM NUMBER	Key in the room number and press ENTER .
ENTER FOLIO NUMBER	Key in the folio number and press ENTER .
[CardType] REAUTH ENTER CLERK NUMBER	Key in the clerk number and press ENTER .
[CardType] REAUTH SIGN-ON? Y OR N	Press YES to add a new clerk or clerk table.
[CardType] REAUTH NEW TOTAL AMOUNT	Key in the amount and press ENTER .
PRINTING, WAIT PLEASE WAIT	No action.
[CardType] REAUTH APPROVAL XXXXXX	No action.
PRT CUSTOMER RECEIPT CORRECT? YES OR NO	Press YES to print customer copy. Press NO to print only the merchant copy.

RE-CHECK IN

TERMINAL DISPLAY	ACTION
[Date] [Time] SWIPE CUSTOMER CARD	Press Function 15 , then ENTER .
ENTER INVOICE NUMBER	Key in the invoice number and press ENTER .
RECHECKIN CLERK NUMBER	Key in the clerk number and press ENTER , or press ENTER to bypass.
RECHECKIN SIGN ON? Y OR N	Press YES to add a new clerk number to clerk table
[CardType] RECHECKIN APPROVAL XXXXXX	No action.
PRT CUSTOMER RECEIPT CORRECT? YES OR NO	Press YES to print customer copy. Press NO to print only the merchant copy.

SALE

TERMINAL DISPLAY	ACTION
[Date] [Time] SWIPE CUSTOMER CARD	Press the * key.
SALE SWIPE CUSTOMER CARD	Swipe card or key in the account number and press ENTER .
[CardType] FR CHKN EXPIRATION DATE MMY XXXXXXXXXXXXXXXX=XXXXX	Key in the expiration date and press ENTER . Press ENTER if account number and expiration date are correct. Press NO to cancel transaction.
ENTER LAST 4 NO. OF CUSTOMER CARD	Key in the last 4 digits of card number and press ENTER .
[CardType] SALE TAKE IMPRINT OF CARD	Imprint card and press ENTER .
DUPLICATE ACCT. ADD? YES OR NO?	Press YES to process transaction. Press NO to cancel transaction.
DUPLICATE ACCT. ENTER PASSWORD	Key in the password and press ENTER .
[CardType] SALE ENTER CLERK NUMBER	Key in the clerk number and press ENTER .
[CardType] SALE SIGN ON? Y OR N	Press YES to add a new clerk to clerk table.
[CardType] SALE V CODE FROM CARD	Key in the 3 or 4-digit of credit card and press ENTER , or press ENTER to bypass.
V CODE 0=NOT PRESENT 2=ILLEGIBLE 9=ABSENT	Key in the option if applicable and press ENTER .
[CardType] SALE AMOUNT \$x.xx	Key in the amount and press ENTER .
[CardType] SALE ENTER CUST REF #	Key in the customer reference number and press ENTER .
[CardType] SALE ENTER ADDRESS	Key in the address and press ENTER .
[CardType] SALE ENTER ZIP CODE	Key in the zip and press ENTER .
[CardType] SALE ENTER INVOICE NUMBER	Key in the invoice number and press ENTER .
[CardType] SALE ENTER FOLIO NUMBER	Key in the folio number and press ENTER .
1=LODG 3=REST + 2=RETAIL 4=NO SHOW	Key in the number for option and press ENTER , or press <--- for additional options.
5=ADVDEP 6=DELAY	Key in number for option and press ENTER .
2:RSTR, 3:GS, 4:MB 5:TEL, 6:OTHER, 7:LDR	Key in number for option and press ENTER .

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SALE (continued)

TERMINAL DISPLAY	ACTION
[CardType] SALE PROCESSING NOW	No action.
[CardType] SALE APPROVAL XXXXX	No action.
PRT CUSTOMER RECEIPT CORRECT? YES OR NO	Press YES to print customer receipt. Press NO to print only the merchant copy.

AUTH ONLY

TERMINAL DISPLAY	ACTION
[Date] [Time] SWIPE CUSTOMER CARD	Press FUNCTION 9 , then ENTER .
AUTHORIZE ENTER PASSWORD	Key in the password and press ENTER .
AUTHORIZE SWIPE CUSTOMER CARD	Swipe card or key in the account number and press ENTER .
[CardType] AUTHORIZE EXPIRATION DATE MMY	Key in the expiration date and press ENTER .
xxxxxxxxxxxxxxxx=xxxxx	Press ENTER if account number and expiration date are correct. Press NO to cancel transaction.
ENTER LAST 4 NO. OF CUSTOMER CARD	Key in the last 4 digits of card number and press ENTER .
[CardType] AUTHORIZE TAKE IMPRINT OF CARD	Imprint card and press ENTER .
[CardType] AUTHORIZE ENTER CLERK NUMBER	Key in the clerk number and press ENTER .
[CardType] AUTHORIZE SIGN ON? Y OR N	Press YES to add a new clerk to clerk table.
[CardType] AUTHORIZE V CODE FROM CARD	Key in the 3 or 4-digit of credit card and press ENTER , or press ENTER to bypass.
V CODE 0=NOT PRESENT 2=ILLEGIBLE 9=ABSENT	Key in the option if applicable and press ENTER .
[CardType] AUTHORIZE AMOUNT \$x.xx	Key in the amount and press ENTER .
[CardType] AUTHORIZE ENTER ADDRESS	Key in the address and press ENTER .
[CardType] AUTHORIZE ENTER ZIP CODE	Key in the zip and press ENTER .
[CardType] AUTHORIZE ENTER INVOICE NUMBER	Key in the invoice number and press ENTER .
[CardType] AUTHORIZE ENTER FOLIO NUMBER	Key in the folio number and press ENTER .
[CardType] AUTHORIZE PROCESSING NOW	No action.
[CardType] AUTHORIZE APPROVAL XXXXX	No action.

AUTH ONLY (continued)

TERMINAL DISPLAY	ACTION
PRT CUSTOMER RECEIPT CORRECT? YES OR NO	Press YES to print customer copy. Press NO to print only the merchant copy.

FORCE CHECK IN

TERMINAL DISPLAY	ACTION
[Date] [Time] SWIPE CUSTOMER CARD	Press OFFLINE key.
1=Sale FORCE 2=CHKIN 3=CHKOUT	Key in number 2 and press ENTER .
FR CHKIN ENTER PASSWORD	Key in the password and press ENTER .
FR CHKIN SWIPE CUSTOMER CARD	Swipe card or key in the account number and press ENTER .
[CardType] FR CHKIN EXPIRATION DATE MMY	Key in the expiration date and press ENTER .
xxxxxxxxxxxxxxxx=xxxxx	Press ENTER if account number and expiration date are correct. Press NO to cancel transaction.
ENTER LAST 4 NO. OF CUSTOMER CARD	Key in the last 4 digits of card number and press ENTER .
[CardType] FR CHKIN TAKE IMPRINT OF CARD	Imprint card and press ENTER .
DUPLICATE ACCT. ADD? YES OR NO?	Press YES to process transaction. Press NO to cancel transaction.
DUPLICATE ACCT. ENTER PASSWORD	Key in the password and press ENTER .
[CardType] FR CHKIN ENTER CLERK NUMBER	Key in the clerk number and press ENTER .
[CardType] FR CHKIN SIGN ON? Y OR N	Press YES to add a new clerk to clerk table.
[CardType] FR CHKIN AMOUNT \$x.xx	Key in the amount and press ENTER .
[CardType] FR CHKIN CHECK IN DATE	Key in the check-in date (MMDDYY) or press ENTER to accept the current date.
[CardType] FR CHKIN CHECK OUT DATE	Key in the check-out date (MMDDYY) or press ENTER to accept the current date.
[CardType] FR CHKIN ENTER ROOM RATE	Key in the room rate and press ENTER .
ENTER LENGTH OF STAY	Key in the number of days, or press ENTER to accept the default of 1.
TOTAL \$x.xx CORRECT? YES OR NO	Press YES if total amount is correct.

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FORCE CHECK-IN (continued)

TERMINAL DISPLAY	ACTION
ENTER ROOM NUMBER	Key in the room number and press ENTER , or press ENTER to bypass.
[CardType] FR CHKIN ENTER CUST REF #	Key in the customer reference number and press ENTER , or press ENTER to bypass.
[CardType] FR CHKIN ENTER INVOICE NUMBER	Key in the invoice number and press ENTER , or press ENTER to bypass.
ENTER FOLIO NUMBER	Key in the folio number and press ENTER , or press ENTER to bypass.
ENTER APPROVAL CODE	Key in the authorization number and press ENTER .
[CardType] FR CHKIN TRANSACTION ACCEPTED	No action.
PRT CUSTOMER RECEIPT CORRECT? YES OR NO	Press YES to print customer receipt. Press NO to print only the merchant copy.

FORCE CHECK OUT

TERMINAL DISPLAY	ACTION
[Date] [Time] SWIPE CUSTOMER CARD	Press OFFLINE key.
1=SALE FORCE 2=CHKIN 3=CHKOUT	Key in the number 3 and press ENTER .
FR CHKOUT ENTER PASSWORD	Key in the password and press ENTER .
1=INV 3=FOLIO 2=ROOM	Select option and press ENTER .
ENTER INVOICE NUMBER	Key in the invoice number and press ENTER .
ENTER ROOM NUMBER	Key in the room number and press ENTER .
ENTER FOLIO NUMBER	Key in the folio number and press ENTER .
[CardType] FR CHKOUT ENTER CLERK NUMBER	Key in the clerk number and press ENTER .
[CardType] FR CHKOUT SIGN-ON? Y OR N	Press YES to add a new clerk or clerk table.
[CardType] FR CHKOUT CHECK OUT DATE:	Key in check-out date (MMDDYY) or press ENTER to accept the current date.
[CardType] FR CHKOUT AMOUNT \$x.xx	Key in the amount and press ENTER .
[CardType] FR CHKOUT ENTER APPROVAL CODE	Key in the approval code and press ENTER .

FORCE CHECK OUT (continued)

TERMINAL DISPLAY	ACTION
[CardType] FR CHKOUT TRANSACTION ACCEPTED	No action.
PRT CUSTOMER RECEIPT CORRECT? YES OR NO	Press YES to print customer receipt. Press NO to print only the merchant copy.

FORCE SALE

TERMINAL DISPLAY	ACTION
[Date] [Time] SWIPE CUSTOMER CARD	Press OFFLINE key.
1=SALE FORCE 2=CHKIN 3=CHKOUT	Key in the number 1 and press ENTER .
FORCE ENTER PASSWORD	Key in the password and press ENTER .
FORCE SWIPE CUSTOMER CARD	Swipe card or key in the account number and press ENTER .
[CardType] FORCE EXPIRATION DATE MMY	Key in the expiration date and press ENTER .
xxxxxxxxxxxx=xxxx	Press ENTER if account number and expiration date are correct. Press NO to cancel transaction.
ENTER LAST 4 NO. OF CUSTOMER CARD	Key in the last 4 digits of card number and press ENTER .
[CardType] FORCE TAKE IMPRINT OF CARD	Imprint card and press ENTER .
DUPLICATE ACCT. ADD? YES OR NO?	Press YES to process transaction. Press NO to cancel transaction.
DUPLICATE ACCT. ENTER PASSWORD	Key in the password and press ENTER .
[CardType] FORCE ENTER CLERK NUMBER	Key in the clerk number and press ENTER .
[CardType] FORCE SIGN ON? Y OR N	Press YES to add a new clerk to clerk table.
[CardType] FORCE AMOUNT \$x.xx	Key in the amount and press ENTER .
[CardType] FORCE ENTER CUST REF #	Key in the customer reference number and press ENTER , or press ENTER to bypass.
[CardType] FORCE ENTER INVOICE NUMBER	Key in the invoice number and press ENTER .
[CardType] FORCE ENTER FOLIO NUMBER	Key in the folio number and press ENTER , or press ENTER to bypass.

*SHADED SECTIONS ARE OPTIONAL OR CONDITIONAL PROMPTS.

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FORCE SALE (continued)

TERMINAL DISPLAY	ACTION
1=LODG 3=RES 2=RETAIL 4=NO SHOW	Key in option and press ENTER or press <--- for additional options.
5=ADVDEP 6=DELAY	Key in option and press ENTER .
2:RSTR, 3:GS, 4:MB 5:TEL, 6:OTHER, 7:LDR	Key in the option and press ENTER .
[CardType] FORCE ENTER APPROVAL CODE	Key in the approval number and press ENTER .
[CardType] FORCE TRANSACTION ACCEPTED	No action.
PRT CUSTOMER RECEIPT CORRECT? YES OR NO	Press YES to print customer receipt. Press NO to print only the merchant copy.

REFUND (continued)

TERMINAL DISPLAY	ACTION
[CardType] REFUND ENTER CUST REF #	Key in the customer reference number and press ENTER , or press ENTER to bypass.
[CardType] REFUND ENTER INVOICE NUMBER	Key in the invoice number and press ENTER , or press ENTER to bypass.
[CardType] REFUND ENTER FOLIO NUMBER	Key in the folio number and press ENTER , or press ENTER to bypass.
[CardType] REFUND TRANSACTION ACCEPTED	No action.
PRT CUSTOMER RECEIPT CORRECT? YES OR NO	Press YES to print customer copy. Press NO to print only the merchant copy.

REFUND

TERMINAL DISPLAY	ACTION
[Date] [Time] SWIPE CUSTOMER CARD	Press REFUND .
REFUND ENTER PASSWORD	Key in the password and press ENTER .
REFUND SWIPE CUSTOMER CARD	Swipe card or key in the account number and press ENTER .
[CardType] REFUND EXPIRATION DATE MMYY	Key in the expiration date and press ENTER .
xxxxxxxxxxxx=xxxx	Press ENTER if account number and expiration date are correct. Press NO to cancel transaction.
ENTER LAST 4 NO. OF CUSTOMER CARD	Key in the last 4 digits of card number and press ENTER .
[CardType] REFUND TAKE IMPRINT OF CARD	Imprint card and press ENTER .
DUPLICATE ACCT. ADD? YES OR NO?	Press YES to process transaction. Press NO to cancel transaction.
DUPLICATE ACCT. ENTER PASSWORD	Key in the password and press ENTER .
[CardType] REFUND ENTER CLERK NUMBER	Key in the clerk number and press ENTER .
[CardType] REFUND SIGN ON? Y OR N	Press YES to add a new clerk to clerk table.
[CardType] REFUND AMOUNT \$x.xx	Key in the amount and press ENTER .

DEBIT SALE

TERMINAL DISPLAY	ACTION
[Date] [Time] SWIPE CUSTOMER CARD	Press DEBIT.
DB SALE SWIPE CUSTOMER CARD	Swipe card.
xxxxxxxxxxxx=xxxx	Press ENTER if account number and expiration date are correct. Press NO to cancel transaction.
DUPLICATE ACCT. ADD? YES OR NO?	Press YES to process transaction, or press NO to cancel transaction.
DUPLICATE ACCT. ENTER PASSWORD	Key in the password and press ENTER .
DEBIT DB SALE ENTER CLERK NUMBER	Key in the clerk number and press ENTER .
DEBIT DB SALE SIGN-ON? Y OR N	Press YES to add a new clerk to clerk table.
DEBIT DB SALE BASE AMOUNT \$x.xx	Key in the amount and press ENTER .
DEBIT DB SALE CASH AMOUNT \$x.xx	Key in the amount again and press ENTER .
TOTAL \$x.xx CORRECT? YES OR NO	Press YES if correct, or press ENTER .
DEBIT DB SALE AMOUNT \$x.xx	Key in the total amount and press ENTER .
DEBIT DB SALE CUST REF#	Key in the customer reference number and press ENTER , or press ENTER to bypass.
DEBIT DB SALE ENTER INVOICE NUMBER	Key in the invoice number and press ENTER , or press ENTER to bypass.
DEBIT DB SALE ENTER FOLIO NUMBER	Key in the folio number and press ENTER , or press ENTER to bypass.

*SHADED SECTIONS ARE OPTIONAL OR CONDITIONAL PROMPTS.



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DEBIT SALE (continued)

TERMINAL DISPLAY	ACTION
Waiting for PIN	Key in PIN on the PIN Pad and press ENTER on PIN Pad.
DEBIT DB SALE PROCESSING NOW...	No action.
DEBIT DB SALE APPROVAL XXXXXX	No action.
PRT CUSTOMER RECEIPT CORRECT? YES OR NO	Press YES to print customer copy. Press NO to print only the merchant copy.

REPRINT

TERMINAL DISPLAY	ACTION
[Date] [Time] SWIPE CUSTOMER CARD	Press REPRINT .
0=LAST 2=ROOM 1=INVOICE 3=FOLIO	Select option and press ENTER .
ENTER INVOICE NUMBER	Key in the invoice number and press ENTER .
ENTER ROOM NUMBER	Key in the room number and press ENTER .
ENTER FOLIO NUMBER	Key in the folio number and press ENTER .
PRT CUSTOMER RECEIPT CORRECT? YES OR NO	Press YES to print customer copy. Press NO to print only the merchant copy.

LOG ON/OFF CLERK

TERMINAL DISPLAY	ACTION
[Date] [Time] SWIPE CUSTOMER CARD	Press FUNCTION .
MERCHANT FUNCTION	Key in the number 77 and press ENTER .
SIGNON/OFF ENTER CLERK NUMBER	Key in the clerk number and press ENTER .
SIGNON/OFF SIGN-ON? Y OR N	Press YES to sign clerk on.
SIGNON/OFF SIGNOFF? Y OR N	Press YES to sign clerk off.
TRANSACTION ACCEPTED	No action.
SIGNON/OFF ENTER CLERK NUMBER	Key in additional clerk numbers and press ENTER , or press CANCEL to return to idle prompt.

CLERK REPORTS

TERMINAL DISPLAY	ACTION
[Date] [Time] SWIPE CUSTOMER CARD	Press REPORTS .
REPORTS ENTER PASSWORD	Key in the password and press ENTER .
2=CLERK 4=SUMMRY+ 3=AUDIT 5=ANTQ	Key in the number 2 and press ENTER for Clerk Report.
1=AUDIT 2=SUMMARY	Key in the number 1 and press ENTER for Audit Report. Key in the number 2 and press ENTER for Summary Report.
ENTER CLERK NUMBER	Key in the clerk number and press ENTER , or press ENTER for all clerk numbers.
SCANNING BATCH PLEASE WAIT	No action.

AUDIT REPORTS

TERMINAL DISPLAY	ACTION
[Date] [Time] SWIPE CUSTOMER CARD	Press REPORTS .
REPORTS ENTER PASSWORD	Key in the password and press ENTER .
2=CLERK 4=SUMMRY+ 3=AUDIT 5=ANTQ	Key in the number 3 and press ENTER for Audit Report.
0=ALL 2=CHKIN 1=EDC 3=CHKOUT	Select 0 for All. Select 1 for EDC. Select 2 for Check-in. Select 3 for Check-out.
SCANNING BATCH PLEASE WAIT	No action.

ANTIQUA AUTH REPORTS

TERMINAL DISPLAY	ACTION
[Date] [Time] SWIPE CUSTOMER CARD	Press REPORTS .
REPORTS ENTER PASSWORD	Key in the password and press ENTER .
2=CLERK 4=SUMMRY+ 3=AUDIT 5=ANTQ	Key in the number 5 and press ENTER for Antiqua Auth Report.
REPORTS ANTIQUA AUTH DATE	Key in the date of the report (MMDDYY) and press ENTER .
SCANNING BATCH PLEASE WAIT	No action.

*SHADED SECTIONS ARE OPTIONAL OR CONDITIONAL PROMPTS.



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SUMMARY REPORT

TERMINAL DISPLAY	ACTION
[Date] [Time] SWIPE CUSTOMER CARD	Press REPORTS .
REPORTS ENTER PASSWORD	Key in the password and press ENTER .
2=CLERK 4=SUMMARY+ 3=AUDIT 5=ANTQ	Key in the number 4 and press ENTER for Summary Report.
SCANNING BATCH PLEASE WAIT	No action.

BATCH REVIEW

TERMINAL DISPLAY	ACTION
[Date] [Time] SWIPE CUSTOMER CARD	Press FUNCTION .
MERCHANT FUNCTION	Key in the number 1 and press ENTER .
REVIEW ENTER CLERK NUMBER	Key in clerk number and press ENTER , or press ENTER for all clerks.
0=ALL 2=CHKIN 1=EDC 3=CHKOUT	Select option and press ENTER .
CLK:x FOL:x CHECK-IN \$x.xx	Press <--- to view more transaction information. Press ENTER to view the next transaction. Press CANCEL to return to the idle prompt.
XXXXXXXXXXXXXXXXXX APPROVAL XXXXXX	Press <--- to view more transaction information. Press ENTER to view the next transaction. Press CANCEL to return to the idle prompt.
IN: XXXXXX OUT: XXXXXX RM: 1 INV: 1	Press <--- to view more transaction information. Press ENTER to view the next transaction. Press CANCEL to return to the idle prompt.
[Date] [Time] SEQUENCE NO.:XXXXXX	Press ENTER to view the next transaction. Press CANCEL to return to the idle prompt.
START OF BATCH: XXXXXX	This indicates the end of the batch. Press CANCEL to return to the idle prompt.

UPDATE

TERMINAL DISPLAY	ACTION
[Date] [Time] SWIPE CUSTOMER CARD	Press UPDATE .
1=INV 3=FOLIO 2=ROOM	Select option and press ENTER .
ENTER INVOICE NUMBER	Key in the invoice number and press ENTER .
ENTER ROOM NUMBER	Key in the room number and press ENTER .
ENTER FOLIO NUMBER	Key in the folio number and press ENTER .
FOL XX \$x.xx UPDATE? YES OR NO	Press YES if displayed transaction is correct. Press NO if incorrect to scroll to next transaction, or cancel update.
CLERK X ENTER CLERK NUMBER	Key in the clerk number and press ENTER , or press ENTER to bypass.
CHKIN DATE:MM/DD/YY ENTER DATE MMDDYY	Key in the check-in date and press ENTER , or press ENTER to bypass.
CKOUT DATE:MM/DD/YY ENTER DATE MMDDYY	Key in the check-out date and press ENTER , or press ENTER to bypass.
ENTER ROOM NUMBER X	Key in the room number and press ENTER , or press ENTER to bypass.
ENTER FOLIO NUMBER X	Key in the folio number and press ENTER , or press ENTER to bypass.
[CardType] UPDATE TRANSACTION ACCEPTED	No action.

TOTALS

TERMINAL DISPLAY	ACTION
[Date] [Time] SWIPE CUSTOMER CARD	Press TOTALS .
TOTALS SALES XX ITEMS \$x.xx	Press <--- to review the refund total.
TOTALS REFUND XX ITEMS \$x.xx	Press ENTER to view totals by card type. Press <--- to review the sales total.
[CardType] REFUND XX ITEMS \$x.xx	Press ENTER to view totals by the next card type
[CardType] REFUND XX ITEMS \$x.xx	Press CANCEL to return to the idle prompt.

*SHADED SECTIONS ARE OPTIONAL OR CONDITIONAL PROMPTS.



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FIND	
TERMINAL DISPLAY	ACTION
[Date] [Time] SWIPE CUSTOMER CARD	Press FUNCTION .
MERCHANT FUNCTION	Key in the number 21 and press ENTER .
1=INV 3=FOLIO 2=ROOM	Select option and press ENTER .
ENTER INVOICE NUMBER	Key in the invoice number and press ENTER .
ENTER ROOM NUMBER	Key in the room number and press ENTER .
ENTER FOLIO NUMBER	Key in the folio number and press ENTER .
CLK: XXX FOL: XXX CHK-OUT \$x.xx	Press CANCEL to return to idle prompt.

IMPORTANT "VoIP" NOTICE

ONLY IP CREDIT CARD TERMINALS ARE ABLE TO SUPPORT "VOICE OVER IP" (VoIP). DIAL-UP TERMINALS WILL NOT WORK WITH VoIP SINCE THEY REQUIRE A LANDLINE.

Changes made to your telephone system, such as converting to digital telephone service or Voice Over Internet Protocol (VoIP), can adversely affect the ability of your credit card terminal to function properly. Dial-up terminals do not work though VoIP. You must use a landline for dial-up terminals to function properly. If a dual communication terminal is present, a router must be used in conjunction with a DSL/cable modem to obtain a high speed connection.

If you plan on making any changes to the telephone system at the location where your terminal is used or if you have any questions in regards to your current terminal's capabilities, please contact technical support at 800-632-1888.

SETTLEMENT	
TERMINAL DISPLAY	ACTION
[Date] [Time] SWIPE CUSTOMER CARD	Press SETTLE .
SETTLE ENTER PASSWORD	Key in the password and press ENTER .
SETTLE HOST NUMBER	Key in the host number and press ENTER , or press ENTER for all hosts.
SCANNING BATCH... PLEASE WAIT	No action.
SALES TOTAL \$x.xx CORRECT? YES OR NO	Press YES if the sales total displayed is correct. Press NO if the sales total displayed is not correct.
REFUND TOTAL \$x.xx CORRECT? YES OR NO	Press YES if the refund total displayed is correct. Press NO if the refund total displayed is not correct.
SETTLE SALES TOTAL \$0.00	Key in sales total and press ENTER .
SETTLE REFUND TOTAL \$0.00	Key in refund total and press ENTER .
SCANNING BATCH... PLEASE WAIT	No action.
SETTLE PROCESSING NOW BATCH, TRANSFER, WAIT	No action.
OK XXX XXXX XXXX	No action.

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HYPERCOM T7 SERIES - LODGING

AVS RESPONSE CODES

VISA CODES

- Y** Address & 5-digit or 9-digit ZIP match (Domestic only)
- A** Address matches. ZIP code does not.
- S** AVS not supported at this time (Domestic only)
- R** Issuer's authorization system is unavailable, try again later (Domestic only)
- U** Unable to perform address verification because either address information is unavailable or Issuer does not support AVS
- Z** Either 5-digit or 9-digit ZIP matches, address does not or not included in request
- N** Neither the ZIP nor the address matches
- B** Address matches, ZIP not verified
- P** ZIP matches, address not verified
- C** Address and ZIP code not verified due to incompatible formats
- D** Address and ZIP code match (International only)
- G** Address not verified for International transaction (International only)
- I** Address not verified (International only)
- M** Address and ZIP code match (International only)

MASTERCARD CODES

- Y** Exact, all digits match, 5-digit ZIP code
- A** Address matches. ZIP code does not.
- S** AVS not supported at this time
- R** Retry. System unable to process.
- U** No data from issuer/Authorization system
- Z** 5-digit ZIP code matches, but address does not
- N** Neither the ZIP nor the address matches
- W** For U.S. addresses, 9-digit ZIP code matches, but address does not; for address outside of U.S., the ZIP code matches, address does not
- X** Exact, all digits match, 9-digit ZIP code

DISCOVER NETWORK CODES

- Y** Address only matches.
- A** Address and 5-digit ZIP code match
- S** AVS not supported at this time
- U** Retry. System unable to process.
- Z** 5-digit ZIP code matches, but address does not
- N** Neither the ZIP code nor the address matches
- W** No data from issuer/authorization system
- X** Address and 9-digit ZIP code match
- T** 9-digit ZIP code matches, but address does not

AMERICAN EXPRESS CODES

- Y** Yes, address and ZIP code are both correct
- A** Address only is correct
- S** AVS not supported at this time
- R** System unavailable; retry
- U** The necessary information is not available, account number is neither U.S. or Canadian
- Z** ZIP code only is correct
- N** Neither the ZIP nor the address matches